



 Christ Our King
Nursery &
Kindergarten

[2150 Dundas Street West, Mississauga, Ontario L5K 1R5 905 823 1961](http://www.christourking.ca)

A Great Place To Grow in Knowledge & Grace

(revised April 15, 2010)

Welcome to Christ Our King Nursery School & Kindergarten!

Dear Parent,

Thank you for your interest in Christ Our King Nursery & Kindergarten. It is our pleasure to introduce you to our school, share with you all our school has to offer and invite you to visit a *great place for your child to grow*.

Shining with the care and love of Jesus, Christ Our King Nursery & Kindergarten provides a Christian setting for your child's early development. We offer varied learning experiences to support your child's growth - intellectually, spiritually, socially, emotionally and physically. Caring and qualified teachers working with small class sizes enable each child to receive individual attention. Christ Our King Nursery & Kindergarten is pleased to be entering its thirty-third year of serving the community by providing a safe, nurturing and close-knit learning environment.

To learn more about Christ Our King Nursery School & Kindergarten please read the enclosed material and visit our website at www.christourking.ca/nurseryschool.htm. If you have any questions or would like to schedule an individual tour please do not hesitate to contact us.

We look forward to seeing you.

Sincerely,

Sharyn Thibault
Nursery School Chair

Noushin Ganji
N/S Supervisor/
Kindergarten
Teacher

Corinna Brown
Nursery School Teacher
Kindergarten Teacher

Lynda Morrell
Nursery School
Aide



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SCHOOL INFORMATION

Mission Statement & Philosophy

Shining with the care and love of Jesus, Christ Our King Nursery and Kindergarten offers a safe and nurturing learning environment to enable young children to grow – intellectually, spiritually, socially, emotionally and physically.

Our school is founded upon the grace of God in Christ. It is a welcoming place, open to children, parents and visitors. It is a safe and caring learning environment that nourishes growth in all areas. Christian teaching and content provide a foundation for your child's spiritual growth. We will respect each child's uniqueness and will address each individual's developmental needs. Our goal is to equip your child for continued learning by promoting positive social behaviour, self-esteem, creativity, confidence and a love of learning.

Education Program

Christ Our King Nursery School & Kindergarten provides preschool and integrated Junior and Senior Kindergarten programs from September to June.

Preschool: 9:00-11:30 am

Ages: 2 ½ to 3

Programs Offered: 2 days, 3 days, or 5 days per week

Student/Teacher Ratio: 8 to 1

Junior/Senior Kindergarten: 9:00-11:30 am or 12:45 - 3:15 pm. Full Day 9:00 am. – 2:55 pm.

Ages: 4 to 5

Program Times: 5 days per week

Student/Teacher Ratio: 10 to 1

Program Fees: Registration: \$40/year (non-refundable)

Preschool:	2 days	\$150/month
	3 days	\$190/month
	5 days	\$260/month

Junior/Senior Kindergarten:	2 half days	\$160/month
	3 half days	\$200/month
	5 half days	\$280/month

Full Day Option:	2 full days	\$250/month
	3 full days	\$350/month
	5 full days	\$550/month

Kindergarten Lunch time Supervision	2 days ...	\$20/month
	3 days ...	\$30/month
	5 days ...	\$40/month

Licensing & Governance:

Christ Our King Nursery/Kindergarten is a non-profit school, licensed by the Ministry of Community and Social Services, governed by the Day Nurseries Act, and regularly inspected by the Region of Peel Health Department. We are managed by a Nursery School Board, which is made up of volunteers from Christ Our King Lutheran Church and two parent representatives, elected by the parents. The Board's responsibilities include the operation of the school, working with staff and families, and providing materials, support and encouragement.

Staffing:

All teachers are certified Early Childhood Educators. Assistant teachers are not required to have an ECE certificate but share in the joy of working with young children and have significant experience doing so. All staff including volunteers and substitute teachers is required to have a thorough background check by the Peel Regional Police prior to working in the school. Most important, our Staff works collaboratively to provide quality education for all children based on God's love.



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APPLICATION PROCESS & POLICY

Application

Registration, consent, and immunization forms must be completed in full and returned to the school prior to the child's first day. In addition, a tuition payment schedule needs to be arranged. A completed registration form and the registration fee are sufficient to hold your child's placement for a future day.

Tuition Payment

There are 3 payment options for tuition. (1) Fees can be paid by monthly post-dated cheques from start date to June, (2) One cheque for payment from September to December and a post dated cheque from January to June (3) Payment in full for one year.

Communication

To keep all parents informed, communications will be sent home regularly in a monthly newsletter which will include a calendar of the month's events. Please remember to check the bulletin board and parent pockets regularly for any extra news posted. Parent-teacher interviews will be scheduled twice a year (Nursery School) and an observation time in November and three written reports (Junior Kindergarten/Senior Kindergarten) to inform you about your child's progress.

Children's Clothing

Send an extra set of clothes and indoor shoes in your child's backpack. To avoid losing children's items please label everything. For outdoor play please dress your child according to the weather.

Behaviour Management

Christ Our King Nursery School & Kindergarten believes in discipline that is positive, consistent and assists the child to learn appropriate behaviour. Positive redirection and private conversations with the child about the behaviour are encouraged forms of discipline.

Termination of Services

Christ Our King Nursery School reserves the right to terminate services in such circumstances as:

(1) Special needs that we are not equipped handle.

Christ Our King Nursery is a small setting that may not be the ideal school to offer the best early childhood educational programs for some children with special needs. We will do everything possible to help the family find the proper setting and assist in ensuring a smooth transition for the child.

(2) Behaviour from a child that is both harmful to him or herself, other children and staff.

In a school setting we must ensure the safety and well-being of all who attend. Based on observations and documentation, the supervisor and board members may decide that termination of a student, with or without notice (depending on circumstances), may be required. Such action would be carefully considered and taken only as a last resort.

Discharge Policy

If you wish to withdraw your child during the school year we require one month's notice in writing. You will be reimbursed for the remaining months of the year. If your child is absent due to vacation or sickness we cannot reduce your monthly fee or reimburse you.

Change of Information

If any information changes from the original registration form (phone numbers etc.) we must be informed immediately in writing.

Custody of a Child

At the time of enrolment we require the names and addresses of individuals into whose care we are permitted to release your child. Please keep this list up to date. We will not release your child to anyone without written consent. Staff will also require that the person provide identification (driver's license) before we will release the child.

Field Trips

Information and permission forms will be sent home in advance of all scheduled field trips.

Sick Days

If your child is not feeling well due to a cold or fever etc., please keep him/her at home. Sickness spreads quickly in a school and it is best for all that your child remains at home until he/she is well. Infections such as 'pinkeye' and fevers can be very contagious; therefore, parents will be contacted to take the child home. If a child becomes sick while at school we will phone parents to pick him/her up.

Inclement Weather Days

In case of inclement weather we generally follow the school closing decision of the Peel District School Board. If this board closes the schools, we will close as well. In such instances, you will receive a phone call.

Snacks

Our preschool and Kindergarten programs provide nutritious snacks daily. Each month a snack calendar is posted on the parent bulletin board. We have a strict 'No Nuts' policy. During special events and birthdays please carefully check the ingredients before sending food to the school. Prior to bringing treats to school for the children, please discuss what kind they would be with the staff.

Bagged Lunches (Kindergarten)

Please respect the "Nut Free" policy when preparing lunches to be eaten at school. Each bagged lunch should be labelled with the name of the child. Sharing of lunch items by children is not permitted.

Allergies

When registering, please inform us of any allergies your child has. Keep us informed if additional allergies develop during the school year. If your child has a peanut or other life-threatening allergy, you must provide us with an EpiPen prior to enrolment.

Holiday & Professional Development Days

Our holiday schedule (Christmas, Easter, March Break) coincides with the Peel District School Board. Professional Development time for Staff will be handled on an individual basis, therefore the school will not be closed for this reason.

Fire Drills

Each month we will conduct fire drills. We practise using the main route (the main school entrance) as well as the alternate route. In the event of an evacuation we will take the children to Erin Mills Lodge, located next door at 2132 Dundas St. West. We will keep the children there and notify parents for pick up if necessary.

Non Smoking Policy

Christ Our King Nursery School and Kindergarten is a non-smoking facility. No smoking is permitted on the premises (building, playground, parking lot)

Security

All doors (both school and entire church building) will remain locked during school hours.

Pastoral Care

Christ Our King Nursery & Kindergarten is a ministry of Christ Our King Lutheran Church. If a family spiritual need arises, please feel welcome to talk to Pastor Flohr or bring the need to the attention of the staff.



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NURSERY SCHOOL PROGRAM (Ages 2-3)

Using a theme approach and child activity centres, our Nursery School program provides opportunities for your child's growth in the following areas:

♦ **Social and Emotional Growth**

Through play, children learn to interact with each other, to make decisions, to take turns, to learn and practice problem-solving strategies, to use and enhance vocabulary, to gain confidence and to take risks. Daily schedules and routines help children feel secure and develop a sense of responsibility.

♦ **Intellectual Growth**

In addition to learning through play and interaction children will gain cognitive skills through phonics, printing journals and monthly workbooks. Learning activities are designed to meet and challenge each individual child's level of development.

♦ **Physical Growth**

Children at this age are very physical beings. When weather permits, the children will use the playground equipment, tricycles and wagons outdoors in the enclosed playground. During inclement weather, other activities that encourage gross motor development will be provided indoors.

♦ **Spiritual Growth**

Your child will learn the love of Jesus through Bible stories, crafts, songs and prayer.



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KINDERGARTEN PROGRAM (Ages 4-5)

Educational Program

Kindergarten is the beginning of a child's formal education and represents a critical period in which children develop the foundational knowledge, skills and attitudes for future learning. Your child's experience in kindergarten lays the groundwork for continuing social, emotional and cognitive development throughout the school years. Our kindergarten program at Christ Our King recognizes the importance of this first step. It is designed to include a broad range of developmentally appropriate learning experiences and activities. Structured, whole class lessons and one-on-one individualized sessions afford children multiple opportunities to learn in different ways and at their own pace. Our Kindergarten learning centres are purposefully planned classroom areas where children can work with hands-on materials to guide their own learning. In these centres, children have opportunities to work alone or in groups on self-select learning activities with many opportunities for socialization and collaborative problem solving. Our classroom environment allows children to learn through active involvement with one another.

The Kindergarten Program (Ministry of Education, 2006), an Ontario curriculum document for public schools, represents the knowledge, skills and attitudes kindergarten students need to be successful in grade 1. Our kindergarten educational program follows the overall and specific curriculum expectations as outlined by this document to ensure students have the building blocks for future school success. The curriculum areas include Language, Mathematics, Science and Technology, Personal and Social Development, and The Arts. In addition, our *Literacy and Numeracy Benchmarks* (see below) aim to exceed the learning expectations in the areas of Language and Mathematics.

Faith Development

At Christ Our King Nursery and Kindergarten we recognize God is integral to all that we do and touches every part of our day. Christian Education is not just one more added component to the kindergarten educational program. Teachers integrate faith development throughout the curriculum and school day in appropriate and meaningful ways. As well, teachers take advantage of natural 'teachable' opportunities to share their Christian faith and reflect Christ's love through their relationships and daily interactions with children. In partnership with parents, our teachers are truly privileged to nurture faith in children by teaching, sharing and celebrating God's love for us as His children.

By the power of the Holy Spirit, it is expected children will have opportunities to develop in their relationship with God, relationship with others and relationship with God's word.

Faith development objectives for kindergarten include, children:

Relationship with God

- Growing in the security of Jesus' love and care
- Demonstrating a simple, deep faith in Jesus
- Knowing that Jesus is always with them

- Thanking Jesus for his Friendship
- Knowing Jesus died for them and lives again for them
- Celebrating God's love in worship (singing)
- Participating in prayer and view prayer as "talking to God"

Relationship with Others

- Knowing that God gives us families to help each other
- Growing in their love for others
- Growing in kindness and goodness
- Growing in their ability to show Jesus' love to classmates
- Knowing that God gives them pastors and teachers
- Praying for one another

Relationship with God's Word

- Recognizing the Bible as "God's Book"
- Distinguishing make-believe and true stories and associate Bible stories with reality
- Knowing that God made them & all things
- Growing in awe and wonder at all that God created
- Taking care of God's creation
- Knowing that God sent Jesus to save them

Literacy and Numeracy Benchmarks

In literacy the goal for students is to achieve the following progress benchmarks by the end of kindergarten:

- Understand most concepts about print (what letters and words are and how they are defined by space on a page, left to right directionality, simple punctuation)
- Recognize and name all letters
- Write most letters in the correct direction, legibly and in standard form
- Hear and identify sounds in words, especially rhymes, syllables, and final or initial consonants or consonant clusters
- Know most letter-sound associations for consonants and the easy-to-hear vowel sounds
- Recognize own name and names of many classmates
- Recognize some (10-20) easy high frequency words
- Have a core of known words (10-20) that they can write and read
- Develop the desire to read and write for themselves

In numeracy the goal for students is to achieve the following progress benchmarks by the end of kindergarten:

- Count orally to 40
- Recognize and write numerals from 1 to 20
- Represent and match objects by one-to-one correspondence to 20
- Read number words from 1-10
- Count backwards from 10
- Demonstrate addition means joining and that subtraction involves taking away
- Solve simple number problems
- Identify and know the value of all coins
- Describe an object in relation to another (under, over, in, beside)

**Christ Our King Nursery School and Kindergarten
Registration Form (revised April 30, 2010)**

Child's Name _____ M _____ F _____

Address _____

Date of Birth _____ Program AM _____ PM _____ 5 Day _____ 3 Day _____ 2 Day _____

Mother _____ Address _____

Home Phone # _____ Work Phone # _____

Cell # _____ Email Address _____

Employer _____

Address _____

Father _____ Address _____

Home Phone # _____ Work Phone # _____

Cell # _____ Email Address _____

Employer _____

Address _____

Siblings _____ Ages _____

Emergency Contact _____ (other than above)

Phone # _____ Address _____

Person(s) authorized to pick up _____ Phone # _____

Does your child attend Sunday School? _____ Church Affiliation _____

Are there any languages other than English spoken at home? _____

Date of Enrolment _____ Date of Discharge _____

Medical Information

Doctor's Name _____ Phone # _____

Full Address _____

Allergies _____

Medications _____

Previous History of Communicable diseases (chicken pox, etc.) and Operations.

Other Special Problems _____

***Registration and immunization forms must be filled out in full prior to your child's first day.**

Medical Consent

In case of an emergency (illness or accident) when parents cannot be reached with every effort, medical treatment may be given by a doctor.

I accept this and understand that any expenses incurred for such treatment is my responsibility.

signature

date

Photo Consent

From time to time occasions may occur (birthday, field trip etc.) where photographs or videos are taken.

I give permission for my son/daughter to be photographed during school.

signature

date

Excursion Consent

I am aware that walks are planned occasionally as an integral part of the school program.

I give consent for my son/daughter to participate in these excursions.

signature

date

Discharge Agreement

For some unseen reason that I may discontinue my child's enrolment at Christ Our King Nursery School I understand that a one-month notice must be given.

signature

date

Christ Our King Lutheran Church,
2150 Dundas Street West,
Mississauga, Ontario L5K 1R5

Immunization Records Form For Children in Childcare Facilities

Complete all sections of the child's Identifying Information							
Name of child care facility _____							
Child's Last Name _____	First Name _____						
Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth						
	<table style="display: inline-table; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 30px; text-align: center;">Year</td> <td style="border: 1px solid black; width: 30px; text-align: center;">Mo.</td> <td style="border: 1px solid black; width: 30px; text-align: center;">Day</td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; height: 20px;"></td> </tr> </table>	Year	Mo.	Day			
Year	Mo.	Day					
Parent/Legal Guardian's Last Name _____	First Name _____						
Mailing Address _____							
City _____	Postal Code _____						
Telephone Number Home () _____	Business () _____						
Please attach a copy of the immunization record with dates of all infant and booster doses received.							

All children attending a child care facility in the Region of Peel must have documentation showing that they have all the required immunizations against **diphtheria, pertussis, tetanus, polio, measles, mumps, rubella and haemophilus influenzae type B (Hib)** according to the Ontario Immunization Schedule, or provide proof of a valid exemption. Peel Health maintains and reviews the records of pre-school and school-aged children to ensure they meet the recommendations of the Ontario Immunization schedule {Day Nurseries Act, R.R.O. 1990, Reg. 262, s.33 & s. 48 (6)} .

If an exemption is required for medical, religious or philosophical reasons, parents should contact Peel Public Health at 905-799-7700 for details regarding the exemption process.

INSTRUCTIONS: For Childcare Providers

1. Please give this form to all children attending daycare at the time of initial registration and each time the child is vaccinated so that Peel Public Health receives all updates to the immunization record .
2. Ask parent/guardian to complete all the identifying information on this form, including the name of the child care facility the child attends.
3. Make a clear photocopy of all pages of the child's immunization record or immunization document with dates and name of vaccination received and attach a copy to this form. Return the original immunization record to the parent/guardian.
4. Ensure that the child's name and birth date on this form is also noted on the accompanying copy of the immunization record or document sent with this form.
5. Please promptly return this completed form with the attached copy of the immunization records and/or any completed exemptions forms to:

**Immunization Records
Peel Public Health,
44 Peel Centre Drive, Suite 102
Brampton, ON L6T 4B5**

INSTRUCTIONS: *For Parent/Guardian*

1. Please complete all sections of the child's Identifying Information on the front of this form.
2. Attach a **clear** photocopy of the child's immunization record or immunization document with dates and name of vaccination received showing dates of all infant and booster doses received.
3. If the child does not have a written immunization record or requires additional immunizations, these should be obtained and provided to your child care facility.
 - Your doctor will provide a record of all immunizations he/she has given.
 - If additional vaccinations are needed and your child has health insurance, take this form to your doctor. (See: *For Physicians Section below*) Please ensure that the immunization record is updated and provide a copy with this form to the child care facility.
 - If your child does not have health insurance and does not have an immunization record, please call Peel Public Health at 905-799-7700 for information about how to meet the requirements to attend a childcare facility.
4. An exemption may be obtained for medical, religious or philosophical reasons. Please contact Peel Public Health for more information about exemptions.

IMPORTANT REMINDERS FOR PARENTS/GUARDIANS

1. The child care facility collects, maintains and forwards Immunization Records to Peel Public Health at the time of initial registration and when you provide updates when your child receives additional immunizations.
2. Update your child's immunization record with the child care facility each time your child receives an immunization.
3. Peel Public Health routinely reviews immunization records of children attending licensed child care facilities to ensure that they continue to meet the immunization requirements.

For Physicians: Assessment of Immunization Status

1. If the child has **no written Immunization Record**, please start the child on the routine immunization schedule for children not immunized in early infancy as per Ontario Immunization Schedule, January 2009.
2. If the child has a **written Immunization Record**: Assess completeness of the record. Administer age appropriate initial or booster immunizations as required.

Important:

Series do **not** need to be restarted, regardless of time elapsed since previous immunization. Continue with schedule as outlined in the Ontario Immunization Schedule, January 2009.

Children must have at least two recorded doses of MMR. Dose #1 must be given **on or after** the first birthday. The second dose must be given at least 1 month after the first dose.

Two live vaccines e.g. MMR & Varicella must be given the same day or at least 28 days apart to develop effective immunity. A live (e.g. MMR) and an inactivated (e.g. DTAP-IPV-Hib) vaccine may be given on the same day but must be given at different injection sites.

For further information regarding interrupted or unusual immunization schedules, please refer to the Ontario Immunization Schedule, Jan. 2009 or call Peel Public Health at 905-799-7700. Caledon residents please call toll free at 905-584-2216

3. Please provide the parent with an updated immunization record (yellow card) required to attend a child care facility.
4. Medical exemptions can be provided for individuals with proof of immunity and valid medical contraindications. Parents should contact Peel Public Health for the Statement of Medical Exemption form which must be completed, signed by a physician and returned to Peel Public Health.

For additional information on immunization please see the Immunization Records Tool Kit provided to your practice or call Peel Public Health at 905-799-7700.

Immunization Records For Child Care Facility

Child's Last Name			First Name			Sex <input type="checkbox"/> M <input type="checkbox"/> F	
Date of Birth Year Month Day [][][][] [][] [][]			Key Identifier Child's Ontario Health Card Number [][][][] [][][][] [][][][]				
Name of Child Care Facility							

All children attending a child care facility must provide a record of immunization or complete an exemption form. Please read these instructions carefully.

INSTRUCTIONS: For Parent/Guardian (All identifying information must be completed)

1. Complete this form as a required piece of information at time of registration or request an exemption form from Peel Health.
2. All children must be immunized against diphtheria, pertussis (whooping cough), tetanus, polio, measles, mumps, rubella (german measles) and haemophilus influenzae type B (Hib).
3. Make two photocopies of the Child's Immunization Record and attach (or) fill in the chart below.
4. If you have any questions please call (905) 791-7800 ext. 6421.

Parent's or Guardian's Last Name		First Name	
Mailing Address		City	Postal Code
Telephone Number	Home ()	Business ()	

Date			Diphtheria	Pertussis (Whooping Cough)	Tetanus	Polio IPV (by injection)	Polio OPV (by mouth)	Haemophilus influenzae B (Hib)	Measles (Red Measles)	Mumps	Rubella (German Measles)	Hepatitis B	TB Skin Test	Chest X-Ray Result	Comments
Yr.	Mo.	Day													

Physician's Name (Print)	Telephone Number: ()
Date	

Notice with Respect to the Collection of Personal Information

This information is being collected pursuant to the Health Protection and Promotion Act R.S.O. 1990 c. H. 7 and will be retained, used, disclosed and disposed of in accordance with all applicable municipal, federal, and provincial laws and regulations governing the collection, retention, use, disclosure and disposal of personal information including the Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990 c. M. 56, and the Personal Health Information Protection Act 2004 S.O. 2004, c. 3. This information will be used by the Medical Officer of Health to maintain an immunization record for this client and for no other purpose. Any questions regarding this collection may be directed to the Medical Officer of Health, Peel Public Health, 44 Peel Centre Drive, Brampton, Ontario, L6T 4B5, (905)791-7800.